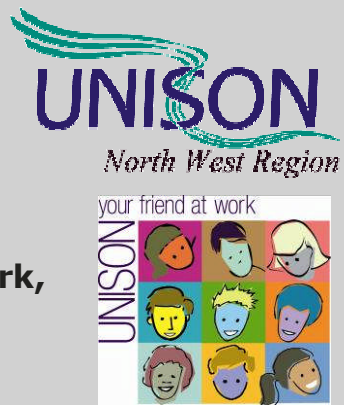


When it comes to supporting and representing professional staff in schools, UNISON is top of the class because we:

- are the largest union in education with more stewards, officers and branches than any other
- are the union that leads negotiations for schools staff
- provide unrivalled protection and representation at work, help with your pay and conditions problems using our expert stewards and officers
- run a helpline on 0845 355 0845



Code SPT09

Please fill in this application form in BLOCK CAPITALS and send it to the address shown below.

1. YOUR PERSONAL DETAILS

Mr/Ms/Miss/Ms/Other	First Name	Other Initial
Surname		Date of Birth / /
Home address		
Postcode		Home ☎
National Insurance No. (from your payslip)		
How would you describe your ethnic origin?		
<input type="checkbox"/> Bangladeshi	<input type="checkbox"/> Asian Other	<input type="checkbox"/> Black Other
<input type="checkbox"/> Chinese	<input type="checkbox"/> Black African	<input type="checkbox"/> White UK
<input type="checkbox"/> Indian	<input type="checkbox"/> Black Caribbean	<input type="checkbox"/> Irish
<input type="checkbox"/> Pakistani	<input type="checkbox"/> Black UK	<input type="checkbox"/> White Other

Please tick this box if you require materials in a different format (e.g. large print or Braille) - be sure to supply contact details below

Please give a telephone number/voice/text/email address for UNISON to contact you - indicate if work or home

2. YOUR EMPLOYMENT DETAILS

Employers Name
Job Title/Occupation
Department/Section
Workplace Address
Postcode
Payroll No.

When completed please send to:
UNISON North West Regional Centre
Freeport (MR9713)
Arena Point, 1 Hunts Bank
Manchester, M3 9PD

3. WHAT YOU WILL PAY FROM 1 OCTOBER 2003

Please tick your earnings before stoppages

Weekly Pay	Annual Pay	Band	Per Week	Per Month
Up to £38.47	Up to £2,000	A	£0.30	£1.30
£38.48-£96.16	£2,001-£5,000	B	£0.81	£3.50
£96.17-£153.84	£5,001-£8,000	C	£1.22	£5.30
£153.85-£211.53	£8,001-£11,000	D	£1.52	£6.60
£211.54-£269.23	£11,001-£14,000	E	£1.81	£7.85
£269.24-£326.92	£14,001-£17,000	F	£2.24	£9.70
£326.93-£384.61	£17,001-£20,000	G	£2.65	£11.50
£384.62-£480.76	£20,001-£25,000	H	£3.23	£14.00
£480.77-£576.92	£25,001-£30,000	I	£3.98	£17.25
£576.93-£673.08	£30,001-£35,000	J	£4.68	£20.30
£673.08 +	Over £35,000	K	£5.19	£22.50

Please tick the appropriate box to indicate how often you are paid

Weekly
 Fortnightly
 Four Weekly
 Monthly

Please tick this box if you are a student member in full-time education (including student nurses or modern Apprentices). Your subscription is £10 per year.

4. POLITICAL FUND

UNISON'S **Affiliated Political Fund (APF)** is used to campaign for and promote UNISON policy and the need for quality public services within the Labour Party, locally and nationally, in Parliament and Europe. UNISON APF affiliates to the Labour Party.

UNISON'S **General Political Fund (GPF)** is used to pay for campaigning at branch, regional and national levels of the union and for research and lobbying in Parliament and Europe. It is independent of support for any political party.

It is important that you indicate a choice of fund by ticking one of the boxes below. Your subscription shown above includes a political fund payment so you do not pay any more by being in one of the funds.

5. YOUR AUTHORISATION

- I wish to join UNISON and accept its rules and constitution.
- I authorise deduction of UNISON subscriptions from my salary/wages at the rate determined by UNISON in accordance with its rules to be paid over to them on my behalf and I authorise my employer to provide to UNISON information to keep my records up to date.
- I authorise deduction of the following political fund payment as part of my subscriptions: *Tick one box only*

Affiliated Political Fund
 General Political Fund

Now please sign and date below.

Signature
Date

If you have been a member of a trade union before, please state which one below:

DATA PROTECTION
 UNISON will process your membership information together with other information for administration, statistical analysis, conducting ballots and other statutory requirement purposes. We may also send you newsletters, journals and surveys and let you know about educational and campaigning matters. We will disclose your information to our service providers and agents for these purposes.

If you do not want to receive any mailings from UNISON besides those required by statute as shown in bold above, please tick this box.

We may share your information with organisations with whom we have a business relationship for your benefit. We, or they may contact you by mail, telephone, SMS, fax or e-mail to let you know about goods, services or promotions which we think may be of interest to you.

If you do not wish to receive such information please tick this box.

If you tick either of these boxes then you will be removed from the appropriate mailing lists as quickly as possible but for administrative reasons this may take a couple of months.



You should be aware, discussions are underway with the Government about establishing a new School Support Staff Negotiating Body (SSSNB). UNISON have been talking to members in schools and a number of questions have been raised. This newsletter aims to answer.

Why is The SSSNB Being Set Up?

School Support Staff have consistently told us they want national terms and conditions that address issues such as term time only contracts, fair access to training, nationally agreed pay rates and nationally agreed job descriptions. UNISON members have also told us that they want any terms and conditions to have a statutory underpinning, as for teachers. The SSSNB aims to address these issues.

Will This Affect My Terms and Conditions?

Yes. It will affect all support staff employed within all involved Local Education Authority schools.

Does this Include Foundation Schools?

Yes, it includes Foundation Schools, and Voluntary Aided Schools but NOT Academy Schools.

To join or get involved
call 0845 355 0845



UNISON North West negotiating for you

UNISON speaking up for school staff

Schools News, May 2009

THIS WILL AFFECT YOU AND YOU NEED TO ACT NOW!

Will There Be Any Detriment to My Pay or Terms and Conditions?

UNISON are pressing very hard for proper protection arrangements to be put in place. We will keep you informed of progress.

Will My Head Have to Implement Any New National Agreement?

Yes, s/he will have to as it is proposed that any agreement will have statutory underpinning

UNISON have identified inconsistencies across schools and across LEAs within the UK. The new body will address these issues.

What About Job Evaluation?

There will be nationally agreed job descriptions that will be subject to a national job evaluation scheme (JES). The JES will be one especially designed for school support staff.

Some Councils have decided to suspend the JE scheme for school support staff, due to the talks taking place on the national agreement.

UNISON

North West

For News on ALL UNISON School Campaigns: www.unison.org.uk/education

UNISON are arranging visits to school to talk to members and hear their views. If you would like a visit please contact the branch. The phone number is on the front page of this newsletter.



In the meantime it would be helpful if you could complete the questionnaire below and return it to us so we have an idea of what your key issues are.

Please identify your top three issues, that you would like to see addressed by the new Negotiating Body (mark your priority items with 1, 2 or 3 with 1 being the highest priority item)

- * **No Loss In Pay**
- * **Dealing With Term Time Only Contracts**
- * **Continuing Professional Development**
- * **Being Paid For Out Of Hours Work**



Any other issue please state:

Other than the issue of the schools negotiating body what are the two biggest workplace issues in your school

- 1.
- 2.

NAME:

JOB TITLE:

SCHOOL'S NAME & ADDRESS:

I AM INTERESTED IN BECOMING A WORKPLACE CONTACT

I AM INTERESTED IN BECOMING A STEWARD

I AM INTERESTED IN BECOMING A SAFETY REP



Please complete and return this form to:
UNISON North West Regional Centre
Freepost (MR9713)
Arena Point, 1 Hunts Bank
Manchester, M3 9PD



If you are not a member then you need to join **NOW. Don't put it off any longer.** If the new national terms are accepted by UNISON members and implemented at your school, UNISON members will have help and advice with any queries or problems with the implementation of the new grades.

If you are not a member of **UNISON** when the changes occur then you will not be able to get any help with any problems. You would not contact an insurance company for cover after your house burned down would you? And you can't join UNISON after a problem arises and expect to get assistance with it. There is an application form on the back page of this newsletter.

What do I need to do?

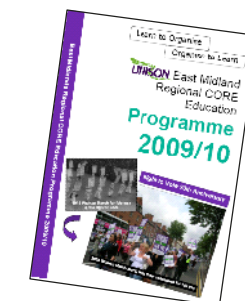
All UNISON members need to play their part. Things all members can help with:

1. If you are a member of UNISON you should encourage non members to join, to increase UNISON's voice.
2. If you don't have a steward at your school, you and other UNISON members need to elect one to represent and co-ordinate your views and feed them back.
3. Ensure that they (or a substitute) attends any briefings UNISON arranges

My school doesn't have a UNISON rep, do I really need to think about becoming a steward?

The simple answer is—no, you don't have to be a steward—but it helps make us stronger. You could become a contact point for your school, distributing information. But having stewards is better because:

- **A steward is elected by and accountable to UNISON members**, and being one can be rewarding and even fun
- **Stewards get paid time off to attend our training**, to give you the knowledge and skills to carry out your new role. There are no exams or tests, but the chance to work with other new stewards
- **You can attend regular UNISON Education Stewards' meetings**, to talk to reps from other schools and access support for you.
- **Having lots of organised stewards makes the union stronger.** A network of trained stewards will help us deal with other issues
- **Workplaces with stewards usually have better working conditions than those without one!**



JOIN UNISON
YOUR FRIEND AT WORK



Key things you need to know

1. **All UNISON members will be balloted on any proposals before they are accepted—members will have the final say.**
2. **UNISON are fighting to address the issue of term time only contracts and unpaid overtime.**
3. **When major contractual changes like this are proposed we always get better results if UNISON members get involved. Please elect a steward for your school.**