

# UNISON Cleaners Conference

## Registration form

TUC Congress Centre, 28 Great Russell Street, London WC1 B 3LS  
3 November 2009

Please complete the form below – one delegate per form only.

Print information clearly and return to the address stated in Section 6 of this form by 12 August 2009 with the registration fee. We would advise you to liaise with your branch secretary over the registration fee and any necessary arrangements for accommodation.

### 1 Your details

Name

Address

Postcode

Email

Contact no

Job title

Employer's name  
& address

Branch name & number

Region

### 2 Next of kin

These details are requested in case of any emergencies at the conference.

Name of next of kin

Contact no of next of kin

**3. Special requirements**

**i) Access requirements**

Please indicate if you require any of the following facilities:

Space for working dog		Audio tape	
Braille		Lip speaker	
CD		Induction loop	
Speech to text		Wheelchair access/space	
Large print		Space for facilitator	

If you require documents in a different font, print size or in electronic format please provide details below.

**ii) Dietary requirements**

Vegetarian  Vegan  Other (please specify) .....

**iii) Child care requirements**

Do you require any child care during the day of the conference? Yes

If yes, please complete details below:

Name(s) of child/children	Date of birth	Boy or Girl

Special dietary requirements .....

Special needs (additional information that may help us care for your child)

#### 4. Payment details

Depending on whether you are a UNISON member, please tick the appropriate box in the final column of the table below.

Event/Delegate Type	Cost (£)	Please tick box
UNISON rate	70.00	
Non-UNISON rate	100.00	

If you are a UNISON member, please give your UNISON number below.

Cheques should be made payable to UNISON and included with this completed form.

#### 5. Accommodation

Responsibility for booking of any accommodation required lies with the delegate. The delegate fee does NOT include the cost of accommodation. Please refer to your branch secretary, who will have a list of accommodation close to the venue.

#### 6. Return of forms

One registration form should be submitted per person to arrive no later than 12 August 2009 by post to Dave Godson, UNISON, 1 Mabledon Place, London WC1 H 9AJ or fax to 0207 551 1354.

Places will be limited therefore you are advised to book as early as possible. You will receive confirmation from us if you have secured a place and only then will your payment be actioned. Your conference place will be confirmed within two weeks of receipt of your registration form. It will not be possible to return fees if notification of cancellation is received after 14 August.

#### Agreement

**I understand that payment must be received by UNISON by the deadline of 12 August 2009. I understand that my place at this conference is subject to receipt of these monies. I also understand that my registration is subject to written confirmation.**

Name

Signature